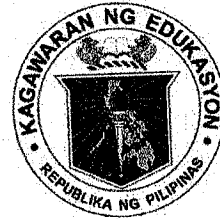




Republic of the Philippines
Department of Education
Region X
DIVISION OF TANGUB CITY
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Division Memorandum

No. 97, s. 2017

TO: Principals, Head Teachers
both Elementary and Secondary Schools

FROM: *fr. Victoria V. Gazo*
VICTORIA V. GAZO, Ph.D., CESO V
Schools Division Superintendent
5-15-17

SUBJECT: **Enterprise Human Resource Information System (EHRIS) Orientation-Workshop**

DATE: **May 15, 2017**

1. The Information and Communications Technology Service (ICTS) in partnership with Personnel Division (PD) of DepED Central Office developed the **Enterprise Human Resource Information System (EHRIS)** designed to automate and simplify human resource systems and processes. In line with these, an orientation-workshop will be conducted on May 18-19, 2017 at The Division Conference Hall, Division of Tangub City .
2. Participants to these orientation-workshop are the designated School ICT Coordinator of every school in both public elementary and secondary.
3. Each participant is advised to bring laptop and extension wire.
4. The following are the schedule of the orientation-workshop:
 - a. Tangub City Central District, Banglay NHS, Simasay NHS & Tangub City NHS – May 18, 2017 A.M.
 - b. Tangub City North District, Caniangan NHS & Lorenzo Tan NHS – May 18, 2017 P.M.
 - c. Tangub City South District, Bongabong NHS & Mayor Alfonso Tan HS – May 19, 2017 A.M.
 - d. Tangub City Southwest District, Silangit NHS, Sumirap NHS & Sta. Maria NHS - May 19, 2017 P.M.
5. Immediate and wide dissemination of this Memorandum is desired.