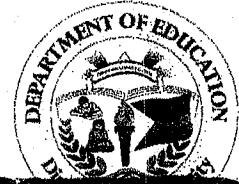
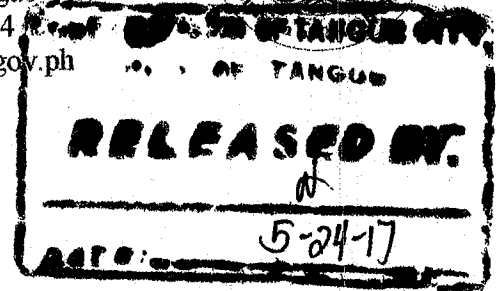




Republic of the Philippines
Department of Education
Region X



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DIVISION MEMORANDUM
NO. 104, S. 2017

TO : CID/SGOD Chiefs
Education Program Supervisors
District Coordinating Principals
Elementary School Head Teachers/Principals
Senior High School Head Teachers/Principals
Junior High School Head Teachers/Principals
TICS
Teachers

FROM : VICTORIA V. GAZO, Ph.D., CESO V
Schools Division Superintendent

SUBJECT: ORIENTATION ON RESEARCH MANAGEMENT GUIDELINES AND
RESEARCH PROPOSAL WRITESHOP

DATE : MAY 24, 2017

1. In adherence to **DepEd Order No. 16, s. 2017 Research Management Guidelines** and in support of the Department's policy development process, research agenda, policy and program development and implementation, this Division will conduct the **Orientation on the Research Management Guidelines and Research Proposal Writeshop** on May 30 – 31, 2017 at Library Hub Auditorium, Tangub City.
2. Schools shall identify one school research coordinator or research focal person and will attend the said two days activity.
3. Participants are advised to bring laptop, extension cords and research paper/s soft copy for the workshop.
4. Expenses on meals and snacks, reproduction of materials and guidebooks will be charge to the remaining 2016 research registrations ave in the division trust fund.
5. Attached is the indicative schedule of activities.
6. Wide dissemination of the memorandum is desired

VVG/jbr/05/24/2017

**ORIENTATION ON RESEARCH MANAGEMENT GUIDELINES
AND RESEARCH PROPOSAL WRITESHOP**

INDICATIVE ACTIVITY SCHEDULE

Date	Time	Activity/topic	In-charge
May 30, 2017	7:30 – 8:30 AM	Arrival and registration	SGOD
	8:30 – 9:00 AM	Opening Program *Preliminaries * Welcome * Roll Call * Message * Statement of Purpose	SGOD SDS
	9:00 – 10:30 AM	Research Management Guidelines	Joselito B. Rosalijos
	10:30 – 12:00 NN	Research Agenda	Marilou S. Galvez
	12:00 – 1:00 PM	Lunch Break	
	1:00 – 2:00 PM	Division Research Guidebook	Joselito B. Rosalijos
	2:00 – 3:00 PM	The Research Proposal Template And Research Approval Sheet	Krizza Lorraine E. Duhaylungsod
	3:00 – 5:00 PM	Writing Research Abstract	Marilou S. Galvez
May 31, 2017	7:30 – 8:00 AM	Arrival and registration	SGOD
	8:00 – 12:00 NN	Writing Research Proposal	All participants
	12:00 – 1:00 PM	Lunch Break	
	1:00 – 4:00 PM	Presentation of Research Proposal	All participants
	4:00 – 4:30 PM	Closing Program	All participants