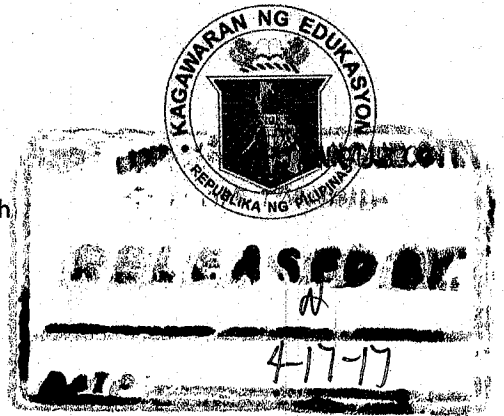


Republic of the Philippines  
Department of Education  
Region X  
DIVISION OF TANGUB CITY  
Anecito Siete St., Tangub City  
Telefax: (088) 395-3372  
Email: tangub.city@deped.gov.ph



**Division Memorandum**

No. 80, s. 2017

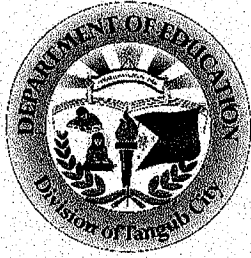
TO: Arniel B. Mehoy  
Liezal V. Antonio  
Rhoda Mae P. Abatayo  
Norbil Q. Julio III  
Wilson C. Agot Jr.  
Antony Gil M. Rodriguez

FROM: *for: Victoria V. Gazo*  
**VICTORIA V. GAZO, Ph.D., CESO V**  
Schools Division Superintendent  
4-17-17

SUBJECT: **EHRIS Rollout and Level 1 TOT on ePDS Encoding by School Personnel**

DATE: April 12, 2017

1. In line with the Department's Unnumbered Memorandum re: "Enterprise Human Resource Information System (EHRIS) Rollout and Training of Trainers (TOT) on the Time and Attendance Management System (TAMS) & Service Requests (SR) in the Regional Office Proper and Schools Division Office Proper, and Level 1 TOT on the Electronic Personal Data Sheet (ePDS) Encoding by School Personnel, you are hereby directed to attend the live-out training on April 18, 2017 at NEAP X, Lapanan, Cagayan de Oro City.
2. Each participant is expected to bring laptop and extension wire.
3. Travelling, board and lodging and other incidental expenses shall be charged against school mooe funds subject to usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.



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## TRAVEL ORDER

Name/s:

1. Arniel B. Mehoy
2. Liezel V. Antonio
3. Antony Gil M. Rodriguez
4. Rhoda Mae P. Abatayo
5. Norbil Q. Julio III
6. Wilson C. Agot Jr.

Official Station: Division of Tangub City


Destination: NEAP X, Lapasan, Cagayan de Oro City

Inclusive Date/s: April 18, 2017

Purpose/s: To attend a 1-day EHRIS Rollout and Level 1 Training Of Trainers on ePDS Encoding by School Personnel

Remarks: Official Business

APPROVED:

  
VICTORIA V. GAZO, Ph.D., CESO V  
Schools Division Superintendent