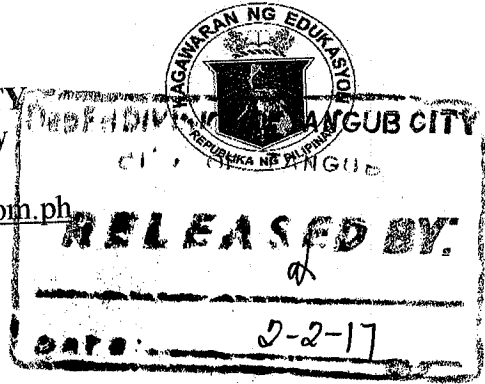




Republic of the Philippines
Department of Education
Region X
DIVISION OF TANGUB CITY
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Division Memorandum
No. 22, s. 2017

To: School Governance and Operations Division (SGOD)
School Heads, Elementary and Secondary
This Division

From: VICTORIA V. GAZO, Ph. D., CESO V
Schools Division Superintendent

Subject: FINALIZATION AND REALIGNMENT OF SIP, AIP AND APP

Date: February 2, 2017

1. To ensure proper implementation of DepEd's guidelines, thrusts and programs, this Office is conducting a one-day *Finalization and Realignment of SIP, AIP and APP* of all schools on **February 7, 2017 from 8:00 AM – 5:00 PM** at the *Division Office Conference Hall*.
2. Participants to this one-day activity are the Elementary and Secondary School Heads, Senior High School Assistant Principals, 10 Senior High School ADAS II and the 4 Senior Bookkeepers of schools.
3. All participants are expected to bring their laptops, extension wire, SIP, AIP, APP, MOV and MDP of their respected schools.
4. Meals and snacks of participants shall be charged against the Division MOOE subject to the usual accounting and auditing policies, rules and regulations.
5. Immediate and wide dissemination of this memorandum is hereby desired.

vvg/bjm/02-02-2017