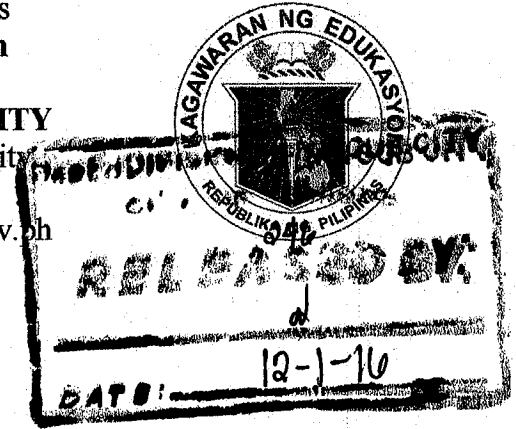


Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF TANGUB CITY**  
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**DIVISION MEMORANDUM**

No. 240, s. 2016

To: **Principals, Head Teachers, TICs  
Secondary Schools  
This Division**

From: *for: Mercedes T. X-1*  
**VICTORIA V. GAZO, Ph.D., CESO V**  
Schools Division Superintendent  
12-1-16

Subject: **RAW VIDEO/VOICE/DOCUMENTS NEEDED FOR CAMIGUIN  
PRESENTATION**

Date: December 1, 2016

1. Relative to the activities for Regional Meet 2016 at Camiguin, this Office directs All Senior High School Heads to submit the following documents needed for Tangub City Division presentation:
  - A. **Best Practices**
    - Implemented
    - On going
  - B. **Facilities/Laboratories/Workshops**
    - Functional/operational
    - On going
  - C. **Building/Classrooms**
    - Functional/operational
    - On going
  - D. **Activities/Events**
    - Implemented
    - On going
  - E. **Students/Teachers in complete uniform**
  - F. **Partnerships/Engagements**
2. The above documents will be submitted in one (1) DVD to the SGOD Office on or before Monday, December 5, 2016.
3. Immediate dissemination of this memorandum is hereby desired.

VVG/rbgr/12/1/2016