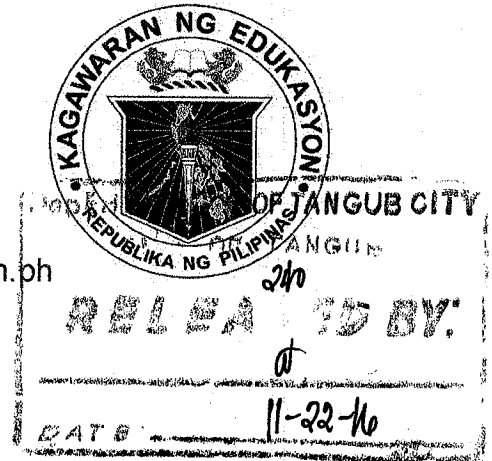


Republic of the Philippines
Department of Education
Region X
DIVISION OF TANGUB CITY
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DIVISION MEMORANDUM

No. 294 s. 2015

TO : CID, SGOD & SDO Personnel
This Division

FROM : VICTORIA V. GAZO, Ph.D., CESO V
Schools Division Superintendent

SUBJECT : OPERATIONAL PLANNING, FINALIZATION OF DEDP AND ASSIGNMENT OF
TWG

DATE : November 22, 2016

1. In line with the Department of Education goals, directions, and objectives this Division will conduct a Two-Day Workshop on Operational Planning, Finalization of DEDP and assignment of TWG beginning today November 22, 2016 until November 23, 2016.
2. The activity will be held at Function Hall 2 for Day 1 and for Day 2 it will be held at Division Office Conference Hall, Second Floor, Division of Tangub City.
3. The activities each day will start at 8:00 AM and ends at 5:00 PM.
4. All concerned Officials, personnel involved are hereby directed to attend the said activity for finalization of our DEDP.
5. Meals and snacks will be provided chargeable against local funds subject to the usual accounting and auditing policies, rules and regulations.
6. Immediate and wide dissemination is desired.

VVG/wbc 11-22-16