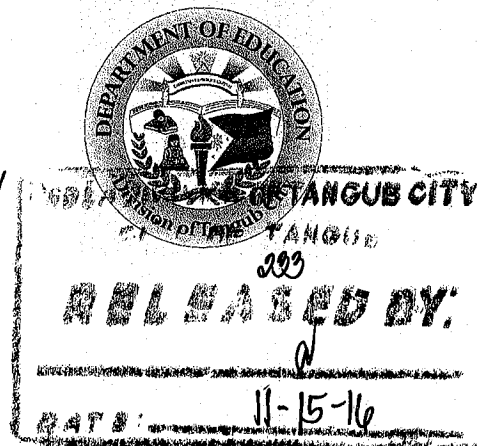




Republic of the Philippines  
Department of Education  
Region X  
DIVISION OF TANGUB CITY  
AnecitoSiete St., Mantic, Tangub City  
Telefax: (088) 545-0304  
Email: [tangub.city@deped.gov.ph](mailto:tangub.city@deped.gov.ph)



DIVISION MEMORANDUM  
NO. 227, s. 2016

TO : School Principals/Head Teachers  
In Secondary Schools

FROM : **VICTORIA V. GAZO, Ph.D., CESO V**  
Schools Division Superintendent

SUBJECT : **SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP) ADVANCE COURSE FOR SCHOOL HEADS: PHASE II**

DATE : November 15, 2016

1. In accordance to the **Regional Memorandum No. 225, s. 2016, re: School Heads Development Program (SHDP) Advance Course for School Heads**, this Division directs the Secondary School Heads to participate the Phase II Advance course to be held on **November 22-24, 2016** at **Hotel Koresco, Cagayan de Oro City**.
2. The participants are those who have attended the SHDP: Modules 1 & 2 as listed below with corresponding Class assignment;

Name	School	Class
1. Redeemer R. Denapo	Banglay NHS	Madasigon
2. Evelyn B. Rodriguez	Silangit NHS	Makiangayon
3. Elsa S. Soronio	Caniangan NHS	Mapailubon
4. Myrna T. Barbon	Tangub City NHS	
5. Ma. Sherwin C. Alduhesa		Mahigugmaon
6. Eflada D. Enerio	Sta. Maria NHS	
7. Beverlie F. Raagas	Bongabong NHS	Maalagaron
8. Rufina J. Pascubillo	Sumirap NHS	
9. Crespina R. Gayem	Lorenzo Tan NHS	
10. Puriza L. Legaspi	Maquilao IS	(Class to be arranged)

3. Arrival time is 8:00 in the morning of November 22, 2016. The opening program will follow at 10:00 am. Then, the first session will start at 1:00 pm. Everybody is encouraged to be punctual. Attendance will be strictly monitored. (please see attached matrix of activities)
4. Travelling expenses, food and accommodation of the participants and trainers are charged to Regional HRTD Fund subject to usual accounting and auditing policies, rules and regulations.
5. For immediate and widest dissemination.

**SHDP: ADVANCE COURSE Phase 2**

**MATRIX OF ACTIVITIES**

TIME	DAY 1	DAY 2	DAY 3
8:00-8:30		Management of Learning	Management of Learning
8:30-10:00	Arrival		Understanding on the Preparation
10:00-12:00	Registration  Opening Program	Reporting of Accomplishments	Daily Lesson Log  Implementing the School-based L Session
12:00-1:00	Lunch Break	Lunch Break	Lunch Break
1:00-3:00	Introspection	Sharing of Best Practices	Closing Program
3:00-5:00	Self-discovery	Contextualization	