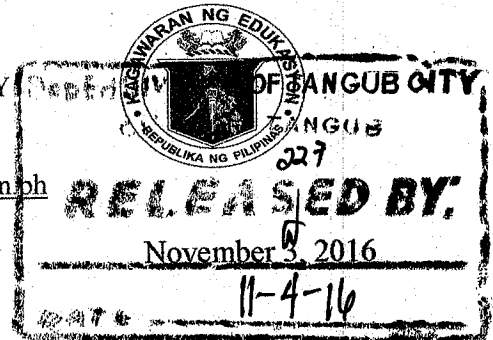




Republic of the Philippines
Department of Education
Region X
DIVISION OF TANGUB CITY
Anecito Siete St., Tangub City
Telefax: (088) 395-3372
Email: deped10_tangub@yahoo.com.ph



DIVISION MEMORANDUM

No. 221 s. 2016

**TO: Curriculum and Implementation Division
School Governance and Operations Division
Office of the Schools Division Superintendent
Secondary Principals & Head Teachers**

From: VICTORIA V. GAZO, Ph. D., CESO V
Schools Division Superintendent

SUBJECT: DIVISION RANKING TO OCCUPY VACANT POSITIONS

Date: November 3, 2016

1. There will be a Division ranking of qualified applicants to occupy vacant Secondary Head Teacher III position for Science and Filipino in Tangub City National High School.
2. Interested applicants from other schools may apply.
3. Qualified applicants are to submit the following to be earmarked as follows for easy identification and perusal:
 - a. Certified photo copy of Appointment;
 - b. Updated Service Record
 - c. Certified photo copy of Approved Performance Rating (last 3 years)
 - d. Transcript of Records
 - e. Trainings/Seminars attended
 - f. Outstanding Accomplishments
4. Deadline of submission of pertinent papers will be on November 11, 2016 and the schedule for interview is on November 14, 2016.
5. Immediate dissemination of this Memorandum is desired.