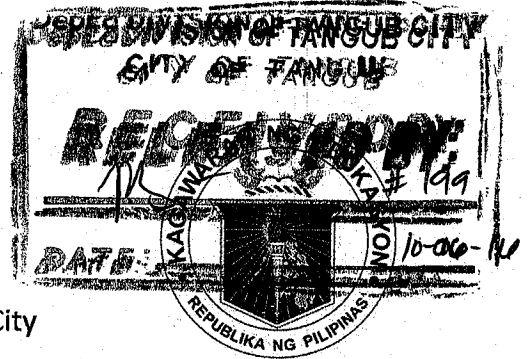


Republic of the Philippines
Department of Education
Region X
DIVISION OF TANGUB CITY
Anecito Siete St., Mantic, Tangub City
Telefax: (088) 395-3372



DIVISION MEMORANDUM
NO. 193 , s. 2016

TO : Curriculum Implementation Division
Schools Governance and Operation Division
Schools Division Office (Section Heads)
District Coordinating Principals
Elementary/Secondary School Principals/Head Teachers
DALSC

FROM: *V. Gazo*
VICTORIA V. GAZO, Ph.D., CESO V
Schools Division Superintendent
10-6-16

SUBJECT: 5TH DIVISION MANAGEMENT COMMITTEE MEETING

DATE : OCTOBER 06, 2016

1. To get organized and being connected internally and externally with the thrust, programs and projects of our department, this Office schedules **5th Division Management Committee Meeting on October 12, 2016 at Division Conference Hall, 2nd Floor , Tangub City Division at 8:00 A.M.– 12:00 N.N.and 1:00 P.M.– 5:00 P.M.**
2. This aims to achieve the following objectives:
 - a. discuss matters relevant to Monitoring, Evaluation and Adjustment ;
 - b. observe, get ideas and plan for adoption/renovation for future use of the presented Action Research; and
 - c. discuss important matters relative to present issues and concerns.
3. Enclosed is the numbers of participants per District/Secondary School, Office of CID/SGOD/ SDO .
4. Each participant is charged of a registration fee of PhP 200.00 to defray for two (2) snacks and a lunch and other operating expenses chargeable against School/Division MOOE. It is expected to be remitted to Mrs. Helen P. Cabrana, the Division Cashier on or before October 10, 2016.
5. The host schools for this MANCOM Meeting are the Unified High Schools with Tangub City National High School.
6. Wide and immediate dissemination of this Memorandum is desired.

(Enclosure No. 1: Number of Participants per District/Secondary School,
Office of CID/SGOD/SDO)

TCCD	-	10
TND	-	11
TSD	-	8 (excluding MIS)
TSWD	-	9
TOTAL (Elementary)=		38
TCNHS	-	6
LTNHS	-	4
Sumirap NHS	-	3
Sta. Maria NHS	-	2
Banglay NHS	-	2
Bongabong NHS	-	1
Caniangan NHS	-	1
Silangit NHS	-	1
Simasay NHS	-	1
MATHS	-	1
Maquilao I.S.	-	2
TOTAL (Secondary)=		24
DALSC	-	4
CID	-	13
SGOD	-	8
SDO	-	7 (Section Heads including SDS)
Grand Total	=	94

NOTE : Participants (Head Teachers/Principals/Non-Teaching Personnel) who will be on leave of absence or on Official Travel during the scheduled MANCOM Meeting is requested to inform the Management in advance to cancel reservation of food and snacks.