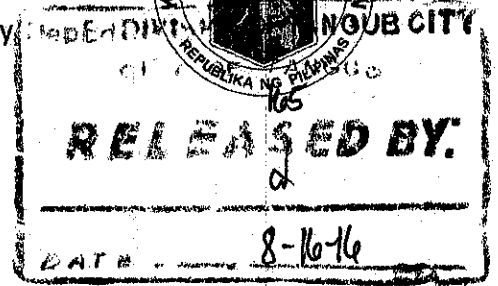
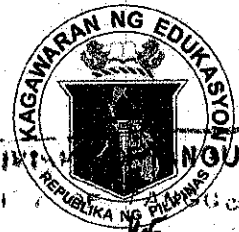


Republic of the Philippines
 Department of Education
 Region X
 DIVISION OF TANGUB CITY
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DIVISION MEMORANDUM
 NO. 159, s. 2015

TO : Principals of Private Elem./Sec. Schools(Including NMSC)
 Public School Principals/Head Teachers
 Both Elementary/Secondary Schools
 This Division

FROM : *VM* VICTORIA V. GAZO, Ph.D., CESO V
 Schools Division Superintendent

SUBJECT: DIVISION MEET 2016

DATE : AUGUST 15, 2016

1. This Office announces the holding of **Division Meet 2016** on October 14-15, 2016 where games will be held at Tangub City Sports Complex, Maloro, Tangub City and in some selected playing venues.
2. The objectives of these activities are the following:
 - a. develop among students the values deep seated in sports and
 - b. select athletes who will represent the City in the coming 2016 NMRAA.
3. This will be participated by the following athletic delegations from Elementary and Secondary levels in this Division.

Elementary

Secondary

- | | |
|---|---|
| <ol style="list-style-type: none"> a. North District b. Central District c. South District d. Southwest District e. St. Michael's High School (Elem. Department) f. Private Schools | <ol style="list-style-type: none"> a. all public secondary school b. St. Michael's High School (Sec. Department) c. NMSC |
|---|---|

4. Screening of documents shall be done by an assigned Screening Committee. Date of submission shall be announced later. Required documents are NSO(photocopy), Parental Consent, Medical Permit and Gallery of athletes. Tournament Managers shall see to it that an athlete or a team has the required documents before they will be allowed to play.
5. An athlete is allowed to play in 2 events (1 individual and 1 team)
6. Attached are the events to be contested, the recommended color of uniform for each delegation, the list of Committees and the function of each committee
7. The chairman/chairperson is given the privilege of choosing its members, call a meeting with their chosen members and prepare initial plans with corresponding budget.
8. The plans of the different committees shall be presented by the chairman/chairperson during the Coordination Meeting on August 30,2016 Tuesday which will be held at Division Library Hub.
9. Wide and immediate dissemination of this Memorandum is desired.

VVG/mea/8-15-16

EVENTS TO BE PLAYED

Elementary and Secondary

Athletics (B&G)

100m
200m
400m
800m
Long jump
Triple jump
High jump
Discuss Throw
Javelin Throw
Shut-put

Chess (Board 1 & 2)

Lawn Tennis (Singles and Doubles)
Table Tennis (Singles and Doubles)
Taekwondo
Archery
Badminton (Singles and Doubles)
Baseball (B Only)
Basketball (B Only)
Football (B Only)
Sipa/Sepak Takraw (B Only)
Sofftball (G Only)
Volleyball (B & G)

Swimming (B&G)

50 m (breaststroke, back stroke, freestyle, butterfly)
100m (breaststroke, back stroke, freestyle, butterfly)
4x50m Medly Relay
4x50m Freestyle

Uniform:

- | | |
|--------------------|--------------------------------|
| 1. North- White | 5. St. Micahel's H S- Maroon |
| 2. Central- Orange | 6. Tangub City National HS- |
| 3. South- Red | 7. Unified HS North- Navy Blue |
| 4. Southwest- Blue | 8. Unified HS South- Red |
| | 9. NMSC- Yellow |

Committees and Chairperson:

Committee	Chairman
Secretariat	Mario Esteban C. Arsenal
Game Management	Mario Esteban C. Arsenal
Program & Invitation	Gina L. Mandawe
Parade & Order	Leonel Astillero
Awards & Certificates	Sherly Alivio
Finance	Lorna C. Peñonal
Procurement	Ronnie E. Senarillos
Medical/First Aid	Lucena T. Ferraren
Steering	Roger F. Duhaylungsod
Search	Myrna T. Barbon
Issuance & Retrieval of Supplies & Equipment	Julito P. Vince
Screening	Redeemer D. Denapo
Foods & Snacks	Gloria L. Capuyan

FUNCTIONS OF COMMITTEES

- 1. Secretariat**
 - a. coordinate with all working committees/ consolidate outputs of different committees
 - b. coordinate with all delegations
- 2. Game Management**
 - a. Facilitate the game schedule
 - b. Tabulate results of games
- 3. Program and Invitation**
 - a. Prepares program of Special Events e.g. Opening/Closing Program
 - b. Select and invite personalities who are part of Special Events
- 4. Parade and Order**
 - a. Facilitate the parade during the opening Ceremony
 - b. Selects / invites individuals or group of individuals that will make the parade a success
 - c. Secures Permit from City Police for the conduct of the parade
 - d. Assist in securing the playing venues
- 5. Awards and Certificates**
 - a. Facilitate the Awarding Ceremony of games and special event/s
 - b. Assist in the giving of awards during the Search
- 6. Finance**
 - a. Outsource funds to procure supplies and equipment not allowed by R.A. 9184
- 7. Procurement**
 - a. Facilitate the procurement of supplies and equipment
- 8. Search for Ms. City Meet 2016**
 - a. formulate plans and activities for the Search of Ms. Division Meet ,2016
 - b. facilitate the schedule of practices of Candidates
 - c. prepare the search guidelines/mechanics and tabulation
 - d. propose name of judges and important guest to Program and Invitation Committee
- 9. Supplies and Equipment**
 - a. Secures the availability of needed facilities and equipment
 - b. keeps , releases and retrieves sports facilities and equipment
- 10. Screening and documentation**
 - a. facilitates the screening of documents of athletes and coaches
 - b. keeps and secures the documents of athletes and coaches
 - c. facilitate the documentation of games and special events
- 11. Medical/First Aid**
 - a. provide assistance to athletes and coaches who needs medical assistance
- 12. Steering**
 - a. resolves problems related to qualification of athletes and complains on calls of officiating officials
- 13. Foods and Snacks**