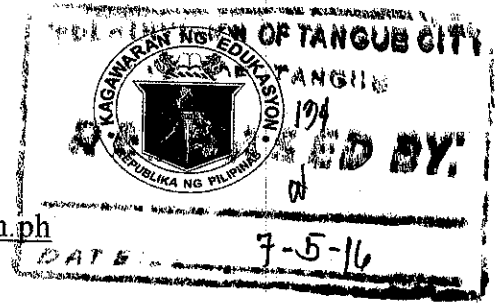




Republic of the Philippines
Department of Education
Region X
DIVISION OF TANGUB CITY
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DIVISION MEMORANDUM
No. 129, s. 2016

TO: Curriculum and Implementation Division
School Governance and Operations Division
Office of the Schools Division Superintendent
Coordinating Principals
Principals, Head Teachers, TICs
Elementary & Secondary

From: VICTORIA V. GAZO, Ph. D., CESO V
Schools Division Superintendent

SUBJECT: DIVISION RANKING TO OCCUPY A VACANT POSITION/ITEM

Date: July 5, 2016

1. Pursuant to DepED Order No. 117, s. 2010 entitled "Qualification Standards for the Position of Education Program Supervisor," a Division ranking will be open to qualified applicants to occupy a vacant Education Program Supervisor position with the following qualifications, to wit:

Education: Master's Degree in Education or other relevant Master's Degree
Experience: 4 years relevant experience in management and supervision
Training: 8 hours relevant training
Eligibility: RA 1080 (Teacher)

2. Interested qualified applicants are to submit the following to be earmarked as follows for easy identification and perusal:
 - a. Certified xerox copy of Appointment
 - b. Certified xerox copy of Approved Performance Rating (last 3 years)
 - c. Updated Service Record
 - d. Outstanding Accomplishments
 - d.1 Outstanding Employee Award

- d.2 Innovations
- d.3 Research and Development Projects
- d.4 Publication/Authorship
- d.5 Consultant/Resource Speaker in Seminars/Workshops
- e. Transcript of Records
- f. Trainings/Seminars attended

3. Deadline of submission of pertinent papers will be on July 15, 2016.
4. The schedule for interview will be on July 18, 2016.
5. Immediate dissemination of this Memorandum is desired.

VVG/bjc/7-5-16