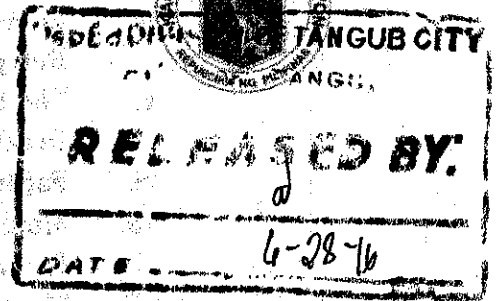




Republic of the Philippines  
Department of Education  
Region X  
DIVISION OF TANGUB CITY  
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**Division Memorandum**

No. 124, s. 2016

To: **Chief Education Supervisors (CID & SGOD)**  
**Education Program Supervisors**  
**Principals/Head Teachers/TICs**  
**This Division**

From: **VICTORIA V. GAZO, Ph.D., CESO V**  
Schools Division Superintendent

Subject: **COMPOSITION OF BOTTOM-UP BUDGETING TECHNICAL WORKING GROUP (BuB-TWG)**

Date: **June 28, 2016**

1. The Department of Education hereby creates the Technical Working Group on the implementation of BuB Projects in the Department. The TWG seeks to oversee and ensure smooth implementation of BuB Projects.
2. The Division BuB-TWG is composed of the following:

Chair:	Myrna T. Regidor, Chief-SGOD
Co-Chair:	Lorna C. Peñonal, EPS-1
Members:	Mario Esteban C. Arsenal, SEPS-M&E Rene Boy G. Roxas, SEPS-HRTD Dorothy P. Neri, DPO-3 Marilou S. Galvez, PDO-2
BuB Focal Person:	Wilfredo B. Cañete, DPFC
Secretariat:	Joselito B. Rosalijos, EPS-2

3. Functions of the SDO Team are the following:
  - i. The chair shall convene meetings and deliberation of the SDO TWG and provide regular feedback to the Regional Director;
  - ii. Provide technical assistance and relevant data and information during the formulation of Local Poverty Reduction Action Teams (LPRATs);

- iii. Consolidate, review, and validate together with RO the submitted LPRAPs;
- iv. Inform and coordinate with the LPRATs on the final and approved BuB projects as well as updates on its implementation;
- v. The Budget Division to release funds through sub-Allotment Release Order (sub-ARO) to recipient school;
- vi. Facilitate the implementation of BuB projects lodged in SDO;
- vii. Monitor the implementation and prepare quarterly progress reports for submission to RO; and
- viii. The secretariat shall set the meetings and documents discussion of the meetings and consolidate issues and concerns relative to BuB Project implementation.

4. Immediate dissemination of this memorandum is desired.

VVG/dpn07282016