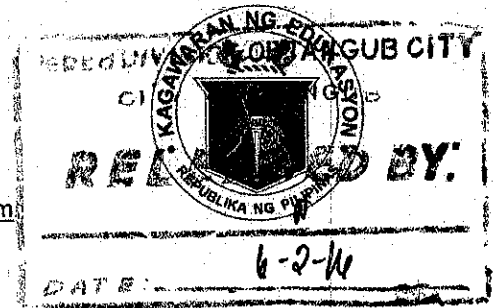




Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF TANGUB CITY**  
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**Division Memorandum**

No. **106**, s. 2016

**TO:**

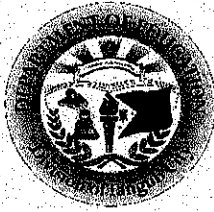
Baluc ES	Barangay Tres ES	Garang ES
Katagan ES	Kauswagan ES	Labuyo ES
Lumban ES	Maquilao IS	Prenza ES
San Antonio ES	San Apolinario ES	Sta. Cruz ES
Taguite ES	Tangub City CS	Vidasto Carillo ES
Banglay ES	Bitoon PS	Bongabong ES
Capalaran ES	Hoyohoy ES	Isidro D. Tan ES
Kimat ES	Maloro ES	Manga ES
Minsubong ES	Polao ES	Salimpuno ES
Silanga ES	Sta. Maria CS	Sto. Nino ES
Tituron ES	Villaba ES	Aquino ES
Balatacan ES	Bintana ES	Bocator ES
Guinabot ES	Guinalaban ES	Lorenzo Tan Memorial CS
Owayan ES	Paiton ES	Panalsalan ES
Pangabuan Beach ES	Pangabuan ES	San Vicente ES
Sicot ES	Silangit ES	Simasay ES
Sumirap CS	Tugas ES	Sta. Maria NHS
Silangit NHS	Caniangan NHS	Tangub City NHS
Simasay NHS		
This Division		

**FROM:** **VICTORIA V. GAZO, Ph.D., CESO V**  
Schools Division Superintendent

**SUBJECT:** **DIVISION ORIENTATION FOR DCP BATCHES 29, 30 AND 33 RECIPIENTS**

**DATE:** June 1, 2016

1. In line with DepED Memorandum No. 75, s. 2016 entitled "Implementation of the DepED Computerization Program (DCP) for Batches 29, 30, 31, 32 and 33 E-classroom packages for public elementary and secondary schools in Regions I, III, IV-A, IV-B, V, VII, VIII, X, XI, XII, ARMM, CAR and NCR", a division orientation will be conducted to facilitate the deployment of computer packages on June 6, 2016 at Bethany Gardens, Ozamiz City.
2. The orientation workshop aims to:
  - a) orient the recipient schools on the counterpart requirements needed before the delivery of the computer packages;
  - b) orient the school heads on the guidelines for the inspection and acceptance of the computer packages;
  - c) provide updates on the use of information and communication technologies (ICT) for effective teaching and learning.
3. Participants to this workshop are the School Heads of the recipient schools.
4. Traveling expenses of the participants are chargeable against school MOOE subject to the usual accounting and auditing rules and regulations
5. Immediate and wide dissemination of this Memorandum is desired.



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**DIVISION ORIENTATION FOR DCP BATCHES 29, 30 AND 33 RECIPIENTS**

**TRAINING MATRIX**

June 6, 2016

TIME	TOPIC	TRAINER
9:30 – 10:00	Registration	
10:00 – 10:30	Opening Program	
10:30 – 11:30	DCP Updates	Mr. Alden M. Antonio
11:30 – 1:00	LUNCH BREAK	
1:00 – 2:00	Counterpart Requirements prior to the Delivery of Computer Packages/ Inspection and Acceptance	Mr. Alden M. Antonio
2:00 – 3:00	DCP Helpdesk User's Guide (Introduction to DCP Ticketing System)	Mr. Alden M. Antonio
3:00 – 3:15	SNACKS	
3:15 – 4:00	DepED Email Registration	Mr. Alden M. Antonio
4:00 – 6:00	LIS Orientation	Mrs. Dorothy P. Neri
6:00 – 6:30	DINNER	
6:30 – 8:30	EBEIS Orientation	Mrs. Dorothy P. Neri

Prepared by:

  
**ALDEN M. ANTONIO**  
Information Technology Officer I

Approved:

  
**VICTORIA V. GAZO, Ph. D. CESO V**  
Schools Division Superintendent