



Republic of the Philippines  
Department of Education  
Region X  
DIVISION OF TANGUB CITY  
Anecito Siete St., Tangub City  
Telefax: (088) 395-3372  
Email: [deped10\\_tangub@yahoo.com.ph](mailto:deped10_tangub@yahoo.com.ph)



DEPED DIVISION OFFICE OF TANGUB CITY  
097  
RELEASED BY:  
5-12-14

**DIVISION MEMORANDUM**  
No. 93, s. 2016

**TO:** Curriculum and Implementation Division  
School Governance and Operations Division  
Office of the Schools Division Superintendent  
Coordinating Principals  
Principals, Head Teachers, TICs  
Elementary & Secondary

**From:** VICTORIA V. GAZO, Ph. D., CESO V  
Schools Division Superintendent

**SUBJECT: DIVISION RANKING FOR TEACHING-RELATED AND NON-TEACHING POSITIONS**

**Date:** May 12, 2016

1. Pursuant to DepEd Order No. 66 s. 2007 entitled "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions," there will be a Division ranking to occupy possible available teaching related and non-teaching positions, to wit:
  - a. Assistant Principal II (SG-19)
  - b. Administrative Officer II(SG-10)
  - c. Registrar I(SG-11)
  - d. Project Development Officer I (SG-11)
  - e. Administrative Assistant II(SG-8)
2. Interested qualified applicants are to submit the following to be earmarked as follows for easy identification and perusal, to wit:
  - a. Application Letter & Personal Data Sheet/Resumé
  - b. Certified xerox copy of Appointment,
  - c. Updated Service Record
  - d. Certified Xerox copy of Approved Performance Rating (last 3 years)
  - e. Transcript of Records
  - f. Trainings/Seminars attended
  - g. Outstanding Accomplishments
3. Deadline of submission of pertinent papers will be on May 19, 2014.
4. Immediate dissemination of this Memorandum is desired.