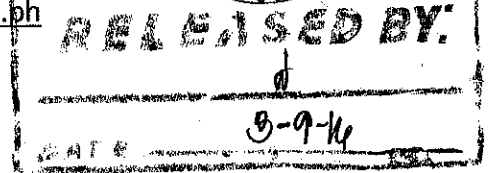
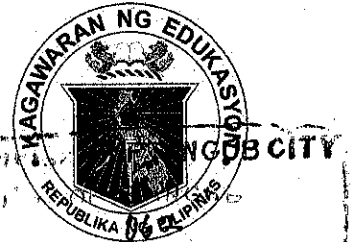


Republic of the Philippines
Department of Education
Region X
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DIVISION MEMORANDUM
NO. 62, S. 2016

TO : Office of the SOD
CID/SGOD Chief
Education Supervisors - I
District Coordinating Principals
Secondary Principals/Head Teachers
This Division

FROM :  VICTORIA V. GAZO, PH.D., CESO V
Schools Division Superintendent

SUBJECT: UNIFIED HIGH SCHOOLS /TCNHS YEAR-END CONFERENCE AND AWARDING CEREMONY FOR BOTH CURRICULAR AND CO-CURRICULAR ACTIVITIES

DATE : MARCH 9, 2016

1. This Office announces the schedules of Year-End Conference of all teacher and select Administrator and Awarding Ceremony for the Unified High Schools and TCNHS:

March 17, 2016	-	Unified High Schools
March 18, 2016	-	TCNHS

2. The year-end conference will discuss about financial statement relative to its participation in different contests, academic concerns on the current year and other matters.
3. Awarding Ceremony is done to recognize the remarkable efforts, accomplishments and success done by teachers and school heads both in academic and non-academic activities in the school, city, division, region and/ national levels.
4. A Registration Fee may be collected to the participants for the meals, snacks and stage decoration which is chargeable against Local Funds/School MOOE/PTA Funds subject to the usual accounting and auditing rules and regulations.
5. The venue will be of School's choice as well as the attire to wear provided it is fitted to the occasion.
6. For dissemination and immediate compliance of this Memorandum is hereby desired.