


Republic of the Philippines
Department of Education
Region X
DIVISION OF TANGUB CITY
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DIVISION MEMORANDUM

No. **33**, s. **2016**

**TO: Curriculum Implementation Division
School Governance and Operations Division
Principals, Head Teachers
Secondary**

From: 
VICTORIA V. GAZO, Ph. D., CESO V
Schools Division Superintendent

SUBJECT: ONE-DAY SENIOR HIGH SCHOOL PLAN ADJUSTMENT

Date: February 11, 2016

1. In line with the upcoming implementation of Senior High School SY 2016-2017, this Office is conducting a One-Day Senior High School Plan Adjustment on February 12, 2016 from 8:00 AM – 5:00 PM at the Division Library Hub Auditorium.
2. Participants to this one-day activity are the Chief Education Supervisors, Planning Officer, EPS Senior High School Coordinator, Physical Facilities Coordinator, and Secondary School Heads with their Senior High School Coordinators.
3. A 3-5 minute power point presentation of 7 slides on SHS Plan Adjustment shall be presented by the School Head in the morning.
4. A registration fee of two hundred pesos (P200.00) is charged per participant to cover expenses for lunch and snacks chargeable against local/school funds & Division MOOE for Division Office participants subject to usual accounting and auditing policies, rules and regulations.
5. School Heads are required to submit their Purchase Request of needed materials for schools offering TVL.
6. Enclosed is the guide for the SHS Plan Adjustment presentation.
7. Immediate and wide dissemination of this memorandum is hereby desired.

VVG/bjc/02-11-16

Enclosure to Div. Memorandum No. 33, s. 2016

GUIDE ON THE SHS IMPLEMENTATION PLAN ADJUSTMENT PRESENTATION

The power point presentation of 7 slides in graph/table/description form with the following data shall be presented:

1. Senior High School Readiness
 - early registration
 - teachers
 - classroom construction
 - no. of existing classrooms
2. Distribution of learners to the different tracks/strands
3. Classroom & teachers' needs
 - Supply & demand
4. Segmentation of classroom construction
5. Senior High School Implementation Plan
 - Plan of Activities including Child-Finding
6. Communication Plan (What else are you going to do?)